

Employment Opportunity  
**LIBRARY ASSOCIATE**

Hay Memorial Library, located in the Village of Sackets Harbor, NY  
announces a staff opening for a part-time Library Associate.

The Library Associate works in close collaboration with and reports to the Library Director. Duties include front desk patron services, circulation and collection maintenance tasks, circulation reports and record keeping, as well as some creative library programming responsibilities.

Position Hours: 15 hours weekly, Wednesday-Friday, occasional Saturday.  
Educational requirements: Must possess a high school diploma, Associate's Degree preferred. Previous library experience is a plus.

Email letter of interest and resumé with two professional references to the Personnel Committee at: [sahlib@ncls.org](mailto:sahlib@ncls.org)

Applications accepted through February 26, 2021.