

**HAY MEMORIAL LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**June 21<sup>st</sup>, 2018**  
**Minutes**

Present: Kathy Van Ness, Don Smith, Christine Eggleston, Darsi Reardon, Laura Oram, Peggy Kelly, Carol Smith, Amy Scanlin, Richard Probert, Ayiana Crabtree

Absent: Marty Delsignore, Marianne Malatino, Sharon Dyckes, Stephanie Elliott

Staff: Katie Riordan, Jen Van Ness

Guest: Barb Kirk

- I. Kathy Van Ness called the meeting to order at 5:03 p.m.
- II. Motion by Carol Smith seconded by Peggy Kelly, to accept the agenda as amended, unanimously passed and carried.
- III. Motion by Christine Eggleston, seconded by Don Smith to accept the May minutes, unanimously passed and carried.
- IV. The QuickReport from May 16<sup>th</sup> to June 21<sup>th</sup> was distributed by Carol Smith. Motion by Christine Eggleston to accept, seconded by Don Smith, unanimously passed and carried.
- V. Manager's Report –Katie discussed that the library is down in circulation, but our programing is doing extremely well. At the Family Literacy Night we had 26 people sign up for our Summer Reading Program. At the Summer Story walk we had 60 people attend and it went very well. Katie and Connie Barone are discussing doing another storywalk in the fall and possibly the weekend of the quilt show. The library got a grant for \$2,000 from Senator Ritchie to put toward the new work station.
- VI. Old Business
  - A. Quotes on Front Desk- Katie does not have any new quotes. Bernie Brown was busy, but he will be giving Katie the configuration tomorrow. Katie will send an email to the board with the configuration once she has it.
  - B. Dogs and Drinks- Christine Eggleston discussed the success of the hot dog sale, and how the library sold out of hot dogs in 90 minutes. Overall, the dog and drink sale and the book sale made roughly \$300.
  - C. Membership Letter- Kathy Van Ness states that the membership letter has been sent out. Barb Kirk discussed that the bulk mailing will be going out in the village around the 4<sup>th</sup> of July.
  - D. Can Am Day- The merry go round location has been changed to the Union Hotel parking lot. Katie needs to ask for a permit for the location from the battlefield. Katie states that 20 to 30 chairs would be good to have set up for the attendees. Kathy will work the book sale.
  - E. Nominations- Kathy Van Ness made a motion to make Christine Eggleston President of the board, Darsi Reardon Vice President, and Amy Scanlin as Treasurer. Seconded by Peggy Kelly, unanimously passed and carried.

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- VII.           New Business
- A.           Welcome New Members- Kathy Van Ness welcomed the new members of the board. The board and staff went around the table and introduced themselves.
  - B.           Money from the Elks Club- Kathy Van Ness wrote a letter to the Elks Club and the library got a letter back to attend a lunch-in. Katie and Kathy went and received \$500 for the library.
  - C.           Board Training with Angela- Kathy Van Ness set up Angela attending the next board meeting on July 19<sup>th</sup> to hand out the board handbook for the new board members, and to be there for any questions.
  - D.           Thank you- Kathy Van Ness thanked the board for being such a great group of people and is sad her term is done. The rest of the board thanked Kathy, Carol, and Don for all they have done for the library.
  - E.           Changing Signatures- Darsi Reardon made a motion to change the signatures from Carol Smith and Kathy Van Ness, to Amy Scanlin and Christine Eggleston at the end of June. Seconded by Laura Oram, unanimously passed and carried.
- VIII.       Motion by Darsi Reardon, seconded by Peggy Kelly to adjourn the meeting at 5:45 pm, Unanimously passed and carried.
- IX.       The next HML Board meeting will July 19<sup>th</sup> 2018 at 5:00 pm.