

**HAY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
April 18th, 2019
Minutes**

Present: Richard Probert, Christine Eggleston, Amy Scanlin, Darsi Reardon, Laura Oram

Absent: Sharon Dyckes, Peggy Kelly, Bernard Brown, Barb Kirk

Staff: Jen Van Ness

Guest:

- I. Christine Eggleston called the meeting to order at 5:08 pm.
- II. March's meeting minutes are tabled until the next board meeting.
- III. Laura Oram reported that Hi-lite would like to use our upstairs room on the 23rd.
- IV. Treasurer's Report – A motion by Laura Oram to accept the bills, seconded by Darsi Reardon, unanimously passed and carried. We are running out of checks, so we need to order more. Amy Scanlin is going to look into if any bills can be done online to save on check's cost.
- V. Library Monthly Stats Report- Jen Distributed the stats report. There were no questions at this time.
- VI. Programs and Events Report- Christine reported that there are already 10 people signed up for the read and discussion series. Beth Burdick would like to have a jewelry sale.
- VII. Committee Reports

Governance: The board looked over the proposed bylaws. The board recommended some edits via email and decided to leave the annual meeting in June. Suggestion will be edited and sent out to look over.

Budget & Finance: the ballot funding is all taken care of. Amy and Christine met with Max Delsignore from the NNYCF. The fund we have with them is restricted funds for programing or books. The library can take 2,622 dollars. If the library wants these fund we have to contact NNYCF before September 30th. The library has NCLS Mini grants that are ready to be sent out. Tax prep has been going well. We are working with Bowers to get it sent in. The due date is May 15th.

Fundraising & Development: Nothing at this time

Building & Grounds: Tabled until next meeting

Events: Tabled until next meeting

Personnel Committee- Nothing at this time.

- VIII. New Business

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- A. Updated Mission Statement- Darsi stated that the meeting needs to be reschedule for developing the mission statement. The board will try to meet on the 7th of May.

- X. Upcoming Activities Report
 - A. Poetry Reading – The poetry reading will take place on May 19th. The board discussed having a donation bucket at this event.
 - B. Dog and Drinks –The board decided to continue with this event as long as multiple people held out with it this year.

- XI. Old Business
 - A. Bed Tax- The library was rewarded 1,100 dollars in bed tax. The board is thinking about whether or not to continue with the merry go round theater. The board still wants to have a presence at Can am. Laura suggested making book marks that can be colored with our programs on the back of them.

- XII. Motion by Laura Oram, seconded by Darsi Reardon to adjourn the meeting at 6:39 pm, unanimously passed and carried.

- XIII. The next HML Board meeting will be May 16th 2019 @ 5:00pm